



# ORAL HISTORY PUBLICATION FLAGGING QUESTIONABLE CONTENT

PCI's story guides will be flagging objectionable content and/or profanity according to the following criteria:

## Flagging Rules

Check the box '[Caller used profanity](#)' when...

- Profanity is excessive
- Specific words used are the stronger, more impolite, rude or offensive words

Check the box '[Caller had objectionable content](#)' if the constituent's story contains ANY of the following:

- Comments that cast the school/organization in a negative light
- Comments alluding to egregious illegal activities
- Comments of a sexual nature
- Comments that are obviously untrue
- Use of racial slurs; hate speech
- Derogatory comments or obvious anger towards others
- Unnerving or uncomfortable stories containing reference to violence
- Reference to or stories about suicide or other types of harm inflicted on self or to others
- Reference to hazing or harassment
- Use of another person's full name whereas the person may not wish to be identified

As the PCI editing team is reviewing the stories to be printed in the publication, the client will be notified if these instances occur and require further action.

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# QUESTIONABLE CONTENT FAQ

## **How will the written version of a story be edited if objectionable content was shared?**

If a story will be included in the printed publication (They are a buyer, VIP, or family member of a buyer/VIP), it will be written to exclude the objectionable portion that was shared.

## **How is audio handled that contains objectionable content?**

Audio that is flagged as objectionable will only be edited if specifically requested by the constituent or client. The storyteller will receive an email letting them know their audio is available for review. By default, the un-edited audio will not be included in the digital publication.

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